

GUIDELINE TRANSMITTAL SHEET

GUIDELINE NUMBER	TITLE	RELEASE NO.
NPS-48	CONCESSIONS	2
OFFICE OF ORIGIN		AMENDMENT NO.
680		1
		DATE
		March 6, 1987

**Explanation of material transmitted:**

The Concessions Guideline, NPS-48, released May 1, 1986, is herewith amended as follows:

Page Changes

Remove Old Pages

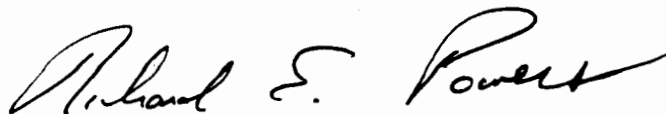
Contents, in its entirety  
Introduction, in its entirety  
  
Chapter 9, in its entirety  
Chapter 15, in its entirety  
Chapter 20, Exhibits 1 and 2  
Chapter 21, Contents page and pg. 1  
Chapter 21, Exhibit 1, pg. 5  
Chapter 21, Exhibit 9, pg. 6  
Chapter 21, Exhibit 13, in its entirety  
Chapter 21, Exhibit 14, " " "  
Chapter 21, Exhibit 21, pg. 4  
Chapter 21, Exhibit 22, in its entirety  
  
Chapter 24, pages 11 to end of chapter  
Chapter 27, pages 1 thru 4  
  
Chapter 33, pages 5 thru 12

Insert New Pages

Contents  
Introduction  
Chapter 6, Exhibit 8  
Chapter 9  
Chapter 15  
Chapter 20, Exhibits 1 and 2  
Chapter 21, Contents page & pg. 1  
Chapter 21, Exhibit 1, pg. 5  
Chapter 21, Exhibit 9, pg. 6  
Chapter 21, Exhibit 13  
Chapter 21, Exhibit 14  
Chapter 21, Exhibit 21, pg. 4  
  
Chapter 24, pages 11 to end of chapter.  
Chapter 27, pages 1 thru 4  
Chapter 32, pgs. 1 & 2  
Chapter 33, pages 5 thru 12

Changes made with this amendment are explained in the Introduction on pages xxiii and xxiv.

Please keep this and all future transmittal sheets in the front of the guideline.



Assistant Director, Personnel & Administrative Service

GUIDELINE TRANSMITTAL SHEET

GUIDELINE NUMBER	TITLE	RELEASE NO.
NPS-48	CONCESSIONS	2
OFFICE OF ORIGIN		AMENDMENT NO.
680		DATE
		May 1, 1986

Explanation of material transmitted:

Transmitted herewith is the revised Concessions Guideline, NPS-48, Release No. 2. This replaces Release No. 1, issued July 26, 1984. The tabs issued with release No. 1 should be inserted into this new release.

This guideline provides a complete description of the Concessions Program and provides information, direction and guidance to those NPS personnel who are responsible for and/or involved in implementing and administering the Concessions Program. It is a comprehensive reference source in that, to the extent possible, it contains all laws, regulations and policies in one place, thereby enabling the elimination of all prior memoranda issued regarding Concessions policy or procedure.

In this Release No. 2, the revised Standard Contract Language, Exhibit 2 to Chapter 6, has been updated to include changes made to the language which have been transmitted previously by memoranda from the Director. Also the insurance language, Section 15, of the Standard Concession Contract Language has been revised. The requirements and procedures enunciated in the Director's memorandum of May 14, 1985, for issuing concession permits using limited administrative procedures have been incorporated herein in Chapters 5, 6, 7, 8, 9, 18, 19, 20, and 22. Also, changes in the franchise fee policy and procedures which are enunciated in Special Directive 84-2 (REVISED) (September 30, 1985), are incorporated herein in Chapter 24. Chapter 14, Cooperating Associations, has been added and outlines the policy and procedures contained in Special Directive 78-7 (REVISED) (June 21, 1985). Other changes, either typographical or procedural have been made throughout this guideline. Refer to the Introduction section, pages xix through xxi for an explanation of changes or revisions made to this guideline since it was last printed.

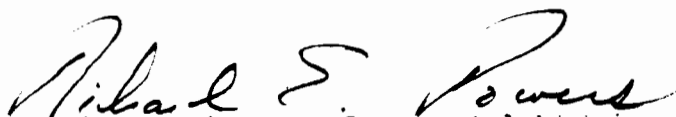
The publication of this guideline renders the following obsolete:

Special Directive 79-2 dated March 13, 1979, "Preparation and Execution of Concession Contracts

Concessions Manual dated March 27, 1979

Staff Directive 76-10 dated November 11, 1976, "Use of Concession Facilities for Conventions and Groups"

Please keep this transmittal sheet and all future transmittal sheets in the front of this guideline for ready reference.



Assistant Director, Personnel & Administrative Services

GUIDELINE TRANSMITTAL SHEET

GUIDELINE NUMBER NPS-48	TITLE CONCESSIONS	RELEASE NO. 2
OFFICE OF ORIGIN		AMENDMENT NO. 2
680		DATE August 10, 1987

Explanation of material transmitted:

The Concessions Guideline, NPS-48, released May 1, 1986, and amended by Amendment No. 1 dated March 6, 1987, is herewith further amended as follows:

Page Changes

Remove Old Pages

Contents, pgs. ix thru xii  
Chapter 6, Exhibit 1, pgs. 8 thru 11  
Chapter 6, Exhibit 2, pgs 18-25 & 32-33  
Chapter 6, Exhibit 6, pgs. 5-10  
Chapter 6, Exhibit 7, pgs. 1-3  
Chapter 6, Exhibit 8, page 1  
Chapter 7, Exhibit 1, pgs. 9 & 10  
Chapter 7, Exhibit 2, pages 1 & 2  
Chapter 8, Exhibit 1, pages 16 & 17  
Chapter 23, in its entirety

Insert New Pages

Contents, pgs. ix thru xii  
Introduction, pages xxv & xxvi  
Chapter 6, Exhibit 1, pgs. 8 thru 11  
Chapter 6, Exhibit 2, pgs. 18-25 & 32-33  
Chapter 6, Exhibit 6, pgs. 5 thru 11  
Chapter 6, Exhibit 7, pgs. 1-3  
Chapter 6, Exhibit 8, page 1  
Chapter 7, Exhibit 1, pgs. 9 & 10  
Chapter 7, Exhibit 2, pages 1 & 2  
Chapter 8, Exhibit 1, pages 16 & 17  
Chapter 23

Changed or revised material has been highlighted by placing "0000" before and after revised material. **REVISIONS MADE WITH THIS AMENDMENT ARE EXPLAINED IN PAGES xxv AND xxvi OF THE INTRODUCTION SECTION.**

Please keep this transmittal sheet and all future transmittal sheets in the front of this guideline for ready reference.



Assistant Director, Personnel & Administrative Services

GUIDELINE TRANSMITTAL SHEET

GUIDELINE NUMBER	TITLE  CONCESSIONS	RELEASE NO. 2
NPS-48		AMENDMENT NO. 3
OFFICE OF ORIGIN		DATE March 22, 1988
680		

Explanation of material transmitted:

The Concessions Guideline, NPS-48, released May 1, 1986, and amended by Amendment No. 1 dated March 6, 1987, and Amendment No. 2 dated August 10, 1987, is herewith further amended as follows:

Remove Old Pages

Exhibit 1, Chapter 18

Insert New Pages

Exhibit 1, Chapter 18

The nature of this change is to include new markon and markup percentages which have been obtained, as previously, from Convenience Store News and the most recent publication of the National Retail Merchants Association.

This information is being provided to assist parks in approving concessioner requests for 1988 price adjustments. If parks have already approved rates based on the table issued last year, they need not make further revisions. This exhibit will be updated at least every 2 years.

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Assistant Director, Personnel & Administrative Services

**GUIDELINE TRANSMITTAL SHEET**

<b>GUIDELINE NUMBER</b>	<b>TITLE</b>	<b>RELEASE NO.</b>
NPS-48		2
<b>OFFICE OF ORIGIN</b>	CONCESSIONS	<b>AMENDMENT NO.</b>
0680		4
		<b>DATE</b>
		April 25, 1988

**Explanation of material transmitted:**

The Concessions Guideline, NPS-48, released May 1, 1986, and amended by Amendments Nos. 1, 2 and 3 is herewith further amended as follows:

**Pen and Ink Change**

Renumber pages of the Introduction section. Page xv should be changed to read xvi, etc.

**Remove Old Page(s)**

Contents, pgs. vii thru iv

Chapter 6, Exhibit 3 in its entirety

Chapter 17, Exhibit 1

Chapter 20, pgs. 3, 9 & 10

Chapter 21, Exhibit 2 in its entirety

" " " 8 " " "

" " " 14, pgs. 4 & 5

" " " 15 in its entirety

" " " 17 " " "

" " " 18 " " "

Chapter 24, Exhibit 1, page 2

" " " 4, pgs. 1 & 2

**TAB and Chapter 34**

**TAB and Chapter 35**

**Insert New Page(s)**

Contents, pgs. vii thru xv

Introduction, pg. xxviii

Chapter 6, Exhibit 3

Chapter 17, Exhibit 1

Chapter 20, pgs. 3, 9 & 10

Chapter 21, Exhibit 2

Chapter 21, Exhibit 8

Chapter 21, Exhibit 14, pgs. 4 & 5

Chapter 21, Exhibit 15

Chapter 21, Exhibit 17

Chapter 21, Exhibit 18

Chapter 24, Exhibit 1, page 2

Chapter 24, Exhibit 4, pgs. 1 & 2

**TAB and Chapter 34**

**TAB and Chapter 35 (NOTE: Please add this TAB and Chapter to Section III of the Guideline.)**

Changes made with this revision are explained in the Introduction section of this guideline on pages xxviii and xxix. Please keep this transmittal sheet and all future transmittal sheets in the front of this guideline for ready reference.

*Russell L. Ben*

Assistant Director, Personnel & Administrative Services

**GUIDELINE TRANSMITTAL SHEET**

<b>GUIDELINE NUMBER</b> NPS-48	<b>TITLE</b>  CONCESSIONS	<b>RELEASE NO.</b> 2
<b>OFFICE OF ORIGIN</b> 680		<b>AMENDMENT NO.</b> 5
		<b>DATE</b> June 16, 1988

**Explanation of material transmitted:**

The Concessions Guideline, NPS-48, released May 1, 1986, and amended by Amendments Nos. 1 thru 4, is herewith further amended as follows:

Remove Old Page(s)

Chapter 21, Exhibit 19, page 1  
Chapter 24, Exhibit 1, pages 1&2  
" " " 4, " 1&2

Insert New Page(s)

Chapter 21, Exhibit 19, page 1  
Chapter 24, Exhibit 1, pgs. 1&2  
Chapter 24, Exhibit 4, pgs. 1&2

Changes made with this amendment correct a printing error in Amendment No. 4 in which the above pages were printed out of sequence.

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**Assistant Director, Personnel & Administrative Service:**